par V.P. Cu.s. Inward No. 365 02/06/2023 No. 4/EOVP/BDO-PON/24-V.P.Audit/2023-24/ 46) Office of the Block Development Officer, Ponda Block, 2nd Floor, Govt. Office complex, Tisk-Ponda, Goa. Dated: - 26 / 05 / 2023

Ref:- Letter No. DA/Control/31-5(II)/2023-24/ dated 16/05/2023 by Director of Accounts/ Control section, Panaji-Goa.

Sub.: Audit report on the accounts of the Village Panchayats all 19 Villlage Panchayat of Ponda Block for the year 2018-19, 2019-20, 2020-21, &2021-22 conducted during the year 2022-23.

# MEMORANDUM

Audit-Report on the accounts of the Village Panchayat all 19 Village Panchayats of Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during the year 2022-23. received from Director of Accounts, Panaji Goa, are enclosed herewith in original.

The Village Panchayat Secretaries concerned are hereby directed to submit point wise report on the observations/para's raised by the Auditor. Further the said compliance report should reach to this office on or before 10/06/2023 failing which strict action will be initiated.

> (Ashwin K.Dessai) Block Development Officer-I Ponda – Goa.

Encl. As Above

The V. P. Secretary, Khandepar V.P. <u>lurh</u> - Khandepar Ponda - Goa.

# Audit Report of the accounts of Village Panchayat, Curti Khandepar of Ponda Block for the year 2018-19, 2019-20, 2020-21 and 2021-22

# 2018-2019

A) Name of Sarpanch: Smt. Rukma Sandeep Sinai Khandeparkar 19.06.2017 to 05.07.2018

B) Name of Secretary: Shri. Sushant Naik 01.4.2018 to 12.11.2018 Shri. Santan Carlos Fernandes 10.7.18 to 25.7.19

Shri. Sanjay Naik 12.11.2018 to 04.03.2019 Shri. Gokuldas Kudalkar 04.03.2019 to 31.03.2019

# 2019-2020

A) Name of Sapanch: Shri. Santan Carlos Fernandes 10.7.18 to 05.7.19 Shri. Dadi Naik 07.08.2019 to 04.03.2020

Shri. Shailesh Shet 13.03.2020 to 31.03.2020 B) Name of Secretary: Shri. Gokuldas Kudalkar 01.04.2019 to 28.02.2020 Shri .Rupesh Halarnkar 28.02.2020 to 31.03.2020

# <u>2020-2021</u>

A) Name of Sarpanch: Shri. Shailesh Shet 01.4.2020 to 03.06.2020 Smt. Shravani Gaude 10.07.2020 to 28.11.2020 Shri. Gurudas Khedekar 09.01.2020 to 31.03.2021

B) Name of Secretary: Shri. Rupesh Halarnkar 01.04.2020 to 31.03.2021

# 2021-2022

A) Name of Sarpanch: Shri. Gurudas Khedekar 01.04.2021 to 8.06.2021 25.06.2021 to 09.12.2021

Shri. Bhiku Kerkar 15.12.2021 to 31.03.2022

B) Name of Secretary: Shri. Rupesh Halarnkar 01.04.2021 to 31.03.2022

# A) Name of audit party and their designation:

1. Kenlee Ferrao: Assistant Accounts Officer

2. Shivram Jamuni; Accounts Clerk

3. Prajyot Dabholkar: LDC

C) Date of audit: 10/11/2022 to 16/11/2022

**D) Period of audit**: 01/04/2018 to 31/03/2022

Ponda Block for the period from 01/4/2018 to 31/03/2022 was conducted by the anchayat, Curti Khandepar of Office of the Joint Directorate of Accounts, South Branch, Margao, under the supervision of Shri Walter D'Mello, Dy. Director of Accounts/Inspection, South

The Village Panchayat has been sanctioned the following administrative grants

during the year

	2018-19	2019-20	2020-21	2021-22
Matching Grants	425000.00	425000.00	425000.00	0.00
MGNREGS	9000.00	68000.00	0.00	0.00

## Part III-Comments on Accounts:

The Village Panchayat is maintaining the accounts in Form 1 to 10 as per Rule 20,21(a) and 25 of the Goa Panchayat (Accounts, audit and custody of funds) Rules 1997 comprising of particulars of income and expenditure for all grants received (Administrative & Developmental Grants).

#### I - Summary of Accounts:

	2018-19	2019-20	2020-21	2021-22
Opening balance for the year	27535824.49	32437423.51	36277694.04	43848282.21
Receipts during the year	17945706.52	17836626.50	26953235.00	30685307.00
Expenditure during the year	13044107.50	13996355.97	19382646.83	25156054.44
Closing Balance				
as on 31st march	32437423.51	36277694.04	43848282.21	. 49377534.77

## Details of funds available:

	2018-19	2019-20	2020-21	2021-22
Government Grants	6482444.00	8185227.00	21889450.00	27574597.00
EMD	200800.00	170370.00	99083.00	88483.00
Security Deposit	77629.00	179019.00	200046.00	310539.00
Income tax	23122.00	109131.00	57218.00	53957.00
Royalty	47282.00	69008.00	83003.00	107111.00
GST	32976.00	-52411.00	102513.00	42841.00

CATACA THE SAME AND TOTAL CONTROL OF THE SAME AND THE SAM				
cess	44272.00	83065.00	108117.00	137524.00
vat	10800.00	10800.00	10800.00	10800.00
Panchayat fund as on 31st march	25518098.51	27418663.04	21298052.21	21051682.77
Closing Balance as on 31st march	32437423.51	36277694.04	43848282.21	49377534.77

## The liabilities of the Panchayat

	2018-19	2019-20	2020-21	2021-22
Government Grants	6482444.00	8185227.00	21889450.00	27574597.00
EMD	200800.00	170370.00	99083.00	88483.00
Security Deposit	77629.00	179019.00	200046.00	310539.00
Income tax	23122.00	109131.00	57218.00	53957.00
Royalty	47282.00	69008.00	83003.00	107111.00
Labor cess	44272.00	83065.00	108117.00	137524.00
vat	10800.00	10800.00	10800.00	10800.00
TOTAL	6886349.00	8806620.00	22447717.00	28283011.00

# II - Grants: Huge Balance Remaining Unspent

The grants received, utilized and balances as on 31/03/2019 are as follows

Sr. No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/03/19
1	Members salary	3,92,802.00	225000.00	530033.00	87769.00
2.	XII finance	61,209.00	0.00	0.00	61209.00
3.	XIII finance	1,51,421.00	0.00	0.00	151421.00
4.	XIVth Finance	36,24,914.00	4124176.00	2051433.00	5697657.00
5.	Sports grants	42,811.00	0.00	0.00	42811.00
6.	Golden Jubilee(Dev	2,03,871.00	0.00	0.00	203871.00
7.	Library grants	17,706.00	0.00	0.00	17706.00
8.	Garbage fund	10,000.00	210000.00	0.00	220000.00
	Subject of several	45,04,734.00	4559176.00	2581466.00	6482444.00

An amount of Rs.6482444/- has remained unspent during the year 2018-19. The grants sanctioned should be utilized within the period of one year failing which the same are to be surrendered to the sanctioning authority. Permission be obtained from sanctioning authority to utilize the grants beyond the period of one year.

Note: As rectified the actual closing balance of Golden Jubliee for the year 2017-18 is Rs. 203871/- hence the opening balance of Golden Jubliee for the year 2018-19 is Rs. 20071/-.



a sanctioning authority to utilize the grants beyond the period of one

grants received, utilized and balances as on 31/03/2020 are as follows

Grants Opening Grants Grants Bal			Balance as		
Sr. No	Types of grants	balance	received	utilized	on 31/03/20
1	Members salary	87769.00	539350.00	453573.00	173546.00
2.	XII finance	61209.00	0.00	61209.00	0.00
3.	XIII finance	151421.00	0.00	151421.00	0.00
4.	XIVth Finance	5697657.00	5332384.00	3282748.00	7747293.00
5.	Sports grants	42811.00	0.00	0.00	42811.00
6.	Golden Jubilee(Dev	203871.00	0.00	0.00	203871.00
7.	Library grants	17706.00	0.00	0.00	17706.00
8.	Garbage fund	220000.00	0.00	220000.00	0.00
		6482444.00	5871734.00	4168951.00	8185227.00

An amount of Rs.8185227/- has remained unspent during the year 2019-20. The grants sanctioned should be utilized within the period of one year failing which the same are to be surrendered to the sanctioning authority. Permission be obtained from sanctioning authority to utilize the grants beyond the period of one year.

The grants received, utilized and balances as on 31/03/2021 are as follows

Sr. No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/03/21
1	Members salary	173546.00	931500.00	616275.00	488771.00
2.	XIVth Finance	7747293.00	9043180.00	1460714.00	15329759.00
3.	Sports grants	42811.00	0.00	0.00	42811.00
4.	Golden Jubilee(Dev	203871.00	0.00	0.00	203871.00
5.	Library grants	17706.00	0.00	0.00	17706.00
6.	unknown	0.00	83940.00	0.00	83940.00
7.	XVth finance	0.00	5722592.00	0.00	5722592.00
		8185227.00	15781212.00	2076989.00	21889450.00

An amount of Rs.21889450/- has remained unspent during the year 2020-21. The grants sanctioned should be utilized within the period of one year failing which the same are to be surrendered to the sanctioning authority. Permission be obtained from sanctioning authority to utilize the grants beyond the period of one year. An amount of Rs.83940.00 has been deposited into the panchayat fund account due to oversight by the department. You are directed to refund the same immediately as it is unaccounted grants deposited into the Panchayat fund and shown to the next audit.

The grants received, utilized and balances as on 31/03/2022 are as follows

Sr.	Types of grants	Opening 2			
No		Opening balance	Grants received	Grants	Balance as
1	Members salary	488771.00		utilized	on 31/03/22
2.	XIVth Finance		414000.00	617275.00	285496.00
3.		15329759.00	0.00	4855015.00	10474744.00
	Sports grants	42811.00	0.00		
4.	Golden Jubilee(Dev	203871.00		0.00	42811.00
5.	Library grants		0.00	0.00	203871.00
6.		17706.00	0.00	0.00	
	unknown	83940.00	0.00		17706.00
7.	XVth finance	5722592.00		0.00	83940.00
		0122392.00	5742996.00	0.00	11465588.00

			0112015.00	4/5/4597.00
	21889450.00	11456996.00	5771849.00	27574597.00
			0.00	5000000.00
olden jubilee(dev)	0.00	5000000.00		441.00
jubilee(cul)	0.00	300000.00	299559.00	441.00

An amount of Rs.27574597/- has remained unspent during the year 2021-22. The grants sanctioned should be utilized within the period of one year failing which the same are to be surrendered to the sanctioning authority. Permission be obtained from sanctioning authority to utilize the grants beyond the period of one year. An amount of Rs.83940.00 has been deposited into the panchayat fund account due to oversight by the department. You are directed to refund the same immediately as it is unaccounted grants deposited into the Panchayat fund and shown to the next audit. An amount of Rs.159024.00 has been shown as delay interest received which is not accounted in form 10. The amount may be included and shown to the next audit.

# III- Budget: Huge variations in the budget estimate and actual income and expenditure

The Budget estimate and the actual income and expenditure for the year is as follows:

The Budget estimate and the actual income and expenditure for the year 2018-19, 2019-20 & 2020-21 are as follows:

#### Income

	Budget estimate	Actual	Variations
2018-19	9545000.00	17945706.52	(-)8400706.52
2019-20	26240000.00	17836626,50	8403373.50
2020-21	32840000.00	26953235.00	5886765.00
2021-22	34810000.00	30685307.00	4124693.00

#### Expenditure

	Budget estimate	<u>Actual</u>	<u>Variations</u>
2018-19	22285000.00	13044107.50	9240892.50
2019-20	52670000.00	13996355.97	38673644.03
2020-21	54520000.00	19382646.83	35137354.00
2021-22	54155000.00	25156054.44	28998945.56

There are huge variations in the budget estimate and actual income and expenditure. Care may be taken in future to prepare realistic budget.

#### rent Audit: Outstanding paras not complied

A(a) Introductory: Nil.

Outstanding paras of previous audit: The outstanding paras of previous audit are as follows:

Sr.I	No. Year	O/B	Paras dropped.	Bal.as on 31.3.2017.
1	1965-66	2	7,147	2 (para 2(10)
2	1996-97	2		2 (para 3(5)(6) & 5(A)
3	1998-99	3		3 para 4(1)to (3) 8(a) to (f) & (h) & 6
4	1999-00	2	The second second	2 para 4(8) & 8
5	2000-01	3		3 para 4(7) & 8(7)
6	2001-02	4		4 para 1(b)(c),4(5),7(1)(3) to )6) & 8(4)(7)
7	2002-03	1		1 para 8 (7)(8)
8	2004-05	2	•	2 para 8
9	2005-06	7		7 para 1,4,5,6,7,8& 9
10	2006-07	14	and Market and American	14 para 1 to 14
11	2008-09	3		3 para 2(1),5,7(a)
12	2009-10	3		3 para9(e)(f)(g),para12(4)(5)(7) to(11)(13(14)&para14(13 to
15)				· ( // // / set system as the set
13	2010-11	21	10	(13) Para 2 & 3, Para 2 Sr.No.5 to 7, Para 6,8(a),9©,(d)
&(e)	,			
				Para 10,11,12 & 13(a), Para 15(b) & (d)
14	2011-12	09	점점 11 <mark>.</mark> 원개합다.	9(Para 2(5to 7)6,9(c,d,e)10,11,12,13,15(b,d)16,(1,2,3,4)
15	2012-13	11	8	3(para7, 10(b),11(1,2,3)
16	2013-14	11	9	2(Para 6 & 8)
17	2014-15	14	12	2(Para 9 &12b)
18	2015-16	14	11	3(Para 7,9,12b,c,d)
19.	2016-17		11	3(para 7,9,14(a)

Note: Compilence report for the year 2017-2018 not submitted to the audit same may be shown to the next audit.

#### Current Audit 2018-19 to 2021-22.

Para 1 - Financial Position: The financial position of the V.P. is very good. The closing balance of village Panchayat as per Cash Book is Rs. 32437423.51 as on 31.3.2019 out of which Rs. 25518098.51 is Panchayat fund. The Village Panchayat may invest some amount in fixed deposit inorder to increase revenue of Panchayat by way of interest.

The financial position of the V.P. is very good. The closing balance of village Panchayat as per Cash Book is Rs. 36277694.04 as on 31.3.2020 out of which Rs. 27418663.04 is Panchayat fund. The Village Panchayat may invest some amount in fixed deposit inorder to increase revenue of Panchayat by way of interest.

The financial position of the V.P. is very good. The closing balance of village Panchayat as per Cash Book is Rs. 43848282.21 as on 31.3.2021 out of which Rs. 21298052.21 is Panchayat fund. The Village Panchayat may invest some amount in fixed deposit inorder to increase revenue of Panchayat by way of interest.

The financial position of the V.P. is very good. The closing balance of village Panchayat as per Cash Book is Rs. 49377534.77 as on 31.3.2022 out of which Rs. 21051682.77 is Panchayat fund. The Village Panchayat may invest some amount in fixed deposit inorder to increase revenue of Panchayat by way of interest.

#### Para 2 - Cash Book:

The closing balance of village Panchayat as per cash book is s.32437423.77 as on 31/03/2019. The details of closing balance is as follows.



	ame of bank	A/c	Balance as per		Difference
			Cash book	Pass book	crence
-4	State bank of India	10445791911	2292229.65	2275943.14	
2	State bank of Mysore	54048851740	21130331.34		16,286.51
3	State bank of India	8625	3989187.50	21451853.85	321522.51
4	State bank of India	190		3989187.50	
5	State bank of India (XIIth)		280101.50	280101.50	
6	Indian Bank	6566	262376.50	262376.50	
7	HDFC	2307	12,482.00	12,482.00	
_	RBL	7230	413005.02	413005.02	
8		9531	3041381.00	3041381.00	
9	RBL	FD'S	1000000.00		••••
	Cash in hand			1000000.00	
	Closing balance		16329.00		
			32437423.51		

## IV - Reconciliation:

# The analysis of difference at 'A' are reconciled as below:

1) State Bank of India (a/c No.1911)

Balance as per Cash Book Rs. 2292229.65 Less: Unreconciled figure for 2011-12 (-) Rs. 16286.51 Balance as per Pass Book Rs. 2275943.14

2)State Bank of Mysore A/c No.1740

Balance as per Cash Book		
Add: 1 Amount and to 1 C	Rs. 2	21130331.34
Add: 1. Amount credited from unknown	Rs.	7179.00
2. Member Salary grants received but not		
accounted on Cash Book	Rs.	207000.00
3. Cheques issued but not presented to Bank	Rs.	11000.00
T. Cheques issued but not realised as on		
31/03/2019		
a. Cheque no.948241	Rs.	8700.00
b. Cheque no.948214	Rs.	27551.00
c. Cheque no.948221	Rs.	11000.00
d. Cheque no.948220	Rs.	2500.00
e. Cheque no.948227	Rs.	
f. Cheque no.948226	Rs.	7500.00
g. Cheque no.948229	Rs.	10000.00
h. Cheque no.949920		12735.00
i. Cheque no.949932	Rs.	1569.00
j. Cheque no.949919	Rs.	4190.00
k. GST on Supervising Charges	Rs.	8754.00
l. GST on Supervising Charges	Rs.	95.00
on out of the charges	Rs.	2292.00
m. GST on Supervising Charges	Rs.	59.00
Less: Unreconciled figure for the year 2017-18	) <u>Rs.</u>	601.49
Balance as per Pass Book	Rs. 2	21451853.85

# Observations on Cash book:

1. The V.P has used total 32 receipt books from 35/54 to 66/10 & and unused receipt books total 09 from 67/100 to 75/100 during the year 2018-19.

The closing balance of village Panchayat as per cash book is s.36277694.04 as on 31/03/2020. The details of closing balance is as follows.

Sr Name of bank A/c Polaries					
No	Name of Dank	A/c	Balance as per		Difference
			Cash book	Pass book	



	Closing balance		36277694.04		
	Cash in hand		21205.50		
14	GSCB	FD'S	2500000.00	2500000.00	
13	SBM	FD'S	5144817.00	5144817.00	
12	RBL	9531	4282300.00	4353734.00	71434.00
11	ICICI	FD'S	8100000.00	8100000.00	
10	ICICI	1274	196181.00	201714.00	5533.00
9	HDFC	FDs	2583012.00	2583012.00	
8	HDFC	9040	340096.00	340096.00	
7	HDFC	7230	3589930.02	3550930.02	39000.00
6	Indian Bank	2307	12482.00	12482.00	
4	State bank of India (XIIth)	6566	64824.50	65343.50	519.00
3	Chate bank of India	190	83013.50	83677.50	664.00
	State bank of India	8625	35889.50	36176.50	287.00
	State bank of Mysore	54048851740	9118918.37	9201130.38	82212.51
	bank of India	10445791911	205024.65	190321.14	14703.51

#### IV - Reconciliation:

#### The analysis of difference at 'A' are reconciled as below:

1) State Bank of India (a/c No.1911)

Balance as per Cash Book

Add:- Interest credited but not Accounted on
Cash Book

Less: Unreconciled figure for 2011-12 (-)
Balance as per Pass Book

Rs. 205024.65

Rs. 1583.00

Rs. 16286.51

Rs. 190321.14

2)State Bank of Mysore A/c No.1740

Rs. 9118918.37 Balance as per Cash Book 7179.00 Rs. **Add**: 1. Amount credited from unknown 2. Cheques issued but not presented to Bank Rs. 11000.00 3. Interest received but not accounted on Cash 65145.00 Rs. Book as on 31/03/2020 601.49 Less: Unreconciled figure for the year 2017-18 (-) Rs. 95.00 2. GST on Supervising Charges(Double entry) Rs. 59.00 3. GST on Supervising Charges Rs. 356.50 4. Unreconciled Figure 2019-20 Rs. 9201130.38 Rs. Balance as per Pass Book

3) State Bank of India (a/c No.0190)

Balance as per Cash Book
Add:- Interest credited but not Accounted on
Cash Book
Balance as per Pass Book
Rs. 83013.50
Rs. 664.00
Rs. 83677.50

4) State Bank of India (a/c No.8625)

Balance as per Cash Book Rs. 35889.50

Add:- Interest credited but not Accounted on Cash Book Rs. 287.00

Balance as per Pass Book Rs. 36176.50

5) State Bank of India (a/c No.6566)

Balance as per Cash Book
Add:- Interest credited but not Accounted on
Cash Book
Balance as per Pass Book
Rs. 64824.50
Rs. 519.00
Rs. 65343.50



Rs. 3589930.02

s per Cash Book bank Interest taken on cash book but bank

credited on 01/04/2020

39000.00

Balance as per Pass Book

Rs. 3550930.02

7) ICICI (a/c No.1274)

Balance as per Cash Book

Rs. 196181.00

Add:- Interest credited but not Accounted on

Cash Book

Rs. 5533.00

Balance as per Pass Book

Rs. 201714.00

8) RBL (a/c No.9531)

Balance as per Cash Book

Rs. 4282300.00

Add:- Interest credited but not Accounted on

Cash Book

71434.00

Balance as per Pass Book

Rs. 4353734.00

#### Observations on Cash book:

1. The V.P has used total 57 receipt books from 66/11 to 123/50 and unused receipt books total 09 from 124/100 to 132/100 during the year 2019-20.

The closing balance of village Panchayat as per cash book is s.43848282.21

as on 31/03/2021. The details of closing balance is as follows.

Sr	Name of bank	A/c	Balance	as per	Difference
No			Cash book	Pass book	
1	State bank of India	10445791911	211836.65	195550.14	16286.51
2	State bank of Mysore	54048851740	10012303.54	10801689.05	789385.51
3	State bank of India	8625	1140413.50	1140413.50	
4	State bank of India	190	85977.50	85977.50	
5	State bank of India (XIIth)	6566	67139.50	67139.50	
6	Indian Bank	2307	12482.00	12482.00	
7	HDFC	7230	4223062.02	4223062.02	
8	HDFC	9040	688281.00	688281.00	
9	HDFC	FDs	2777917.00	2777917.00	
10	ICICI	1274	849493.00	849493.00	
11	ICICI	FD'S	8600000.00	8600000.00	
12	ICICI		2861296.00	2882462.00	21166.00
12	RBL	9531	4651589.00	4651589.00	
13	SBM	FD'S	5144817.00	5144817.00	
14	GSCB	FD'S	2500000.00	2500000.00	
	Cash in hand		21674.50		
	Closing balance	A COMPANY THE	43848282.21		

#### IV - Reconciliation:

#### The analysis of difference at 'A' are reconciled as below:

1) State Bank of India (a/c No.1911)

Balance as per Cash Book

Rs. 211836.65

Less:Unreconciled figure for 2011-12

Rs. 16286.51

Balance as per Pass Book

Rs. 195550.14

2)State Bank of Mysore A/c No.1740

Balance as per Cash Book

Rs. 10012303.54

Add: Cheques issued but not realised as on

31/03/2021

1. Cheques 394387

Rs.

14280.00

Rs. 750000.00 Cheques 294285 20000.00 Rs. Cheques 294286 3. Cheques 2001 received from AGMB
4. Extra amount received from AGMB Rs. 2404.00 4. Extra anciled Figure 2020-21
5. Unreconciled Figure 2020-21 Rs. 2701.51 Balance as per Pass Book Rs. 10801689.05

3 | ICICI Balance as per Cash Book

Rs. 2861296.00

Add:- Interest credited but not Accounted on

21166.00

Cash Book Balance as per Pass Book

Rs. 2882462.00

Observations on Cash book:

1. The V.P has used total 46 receipt books from 123/51 to 168/71 & and unused receipt books total 14 from 169/100 to 182/100 during the year 2020-21.

The closing balance of village Panchayat as per cash book is s.49377534.77

Sr	31/03/2022. The detai	A/c	Balance		Difference
No			Cash book	Pass book	
1	State bank of India	10445791911	217170.65	200884.14	16286.51
2	State bank of Mysore	54048851740	10030877.54	10077491. <b>5</b> 5	46614.01
3	State bank of India	8625	1171518.50	1171518.50	
4	State bank of India	190	88322.50	88322.50	
5	State bank of India (XIIth)	6566	68970.50	68970.50	
6	Indian Bank	2307	12482.00	12482.00	
7	HDFC	7230	1221838.02	1257605.02	35767.00
8	HDFC	9040	709162.00	714408.00	5246.00
9	HDFC	FDs	2777917.00	2777917.00	
10	ICICI	1274	7248629.56	7248629.00	
11	ICICI	FD'S	8667478.00	8667478.00	
12	ICICI		3500000.00	3500000.00	
13	Indus Ind		5000000.00	5000000.00	
12	RBL	9531	3786.00	3786.00	
13	SBM	FD'S	5656673.00	5656673.00	
14	GSCB	FD'S	2869761.00	2869761.00	
14	Cash in hand		132948.50		
_	Closing balance		49377534.77		

#### IV - Reconciliation:

#### The analysis of difference at 'A' are reconciled as below:

1) State Bank of India (a/c No.1911)

Rs. 217170.65 Balance as per Cash Book Rs. 16286.51 **Less**:Unreconciled figure for 2011-12 Rs. 200884.14 Balance as per Pass Book

2)State Bank of Mysore A/c No.1740

Rs. 10030877.54 Balance as per Cash Book

Add:1) Cheques issued during the year 20-21

Rs. 20000.00 Revert entry not made on Cash Book

2) Flood Assistant amount accounted on Cash

Book but Cheque not issued to be reverted 20000.00 Rs.

3) Cheques issued but not presented to the Bank

1. Cheques 37034 dated 17/08/2021 3000.00 Rs.

2. Cheques 37037 dated 17/08/2021 3. Cheques 37045 dated 17/08/2021 4. Unreconciled Figure 2021-22 Less: Bank interest not accounted on cash book	Rs. Rs. Rs. <u>Rs.</u>	3000.00 3000.00 829.01 3215.00
Balance as per Pass Book	Rs. 1	0077491.55

## 3 ) HDFC 7240

Balance as per Cash Book  Add:- 1) Interest credited but not Accounted on  Cash Book	Rs.	1221838.02
2) Cheque No.0092 issued but not realized	Rs.	22411.00
As on 31/03/2022 Balance as per Pass Book	Rs.	13356.00 1257605.02
4) HDFC 9040		
Balance as per Cash Book  Add:- 1) Interest credited but not Accounted on  Cash Book	Rs.	709162.00
Cash Book Balance as per Pass Book	Rs.	5246.00 714408.00

# Observations on Cash book:

1) The V.P has used total 46 receipt books from 168/72 to 213/70 & and unused receipt books total 19 from 214/100 to 232/100 during the year 2021-22.

714408.00

#### Para 3 - Demand, collection and arrears of taxes: Notices are not issued for defaulters

The position of various taxes collected by the Panchayat, their demand and balances outstanding as on 31/03/2019 are as follows.

Sr. No.	Type of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/18
1	House Tax	58,66,087.50	2957390.00	2052522.00	6770955.50
2	Prof. Tax	8,57,961.00	621666.00	180510.00	1299117.00
3	Hoarding Tax	8,624.00	345.00	0.00	8969.00
4	Vehicle Tax	6,589.00	0.00	0.00	
5	House tax token	13,390.00	15657.00		6589.00
	Total	67,52,651.50	3595058.00	19370.00 <b>2252402.00</b>	9677.00 <b>8095307.50</b>

The collection of various taxes collected by the Panchayat is only 21.76 % of the Opening balance and demand billed during the year 2018-19. The Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of the Goa Panchayat Raj Act 1994 by issuing demand notices to the defaulters for recovery of outstanding taxes. Action may be initiated to reassess the taxes and compliance produced to audit.

The position of various taxes collected by the Panchayat, their demand and balances outstanding as on 31/03/2020 are as follows

Sr. No.	Type of taxes	Opening balance	Current	Collection	Balance as on 31/03/20
1	House Tax	6770955.50	3043865.00	2768996.00	
2	Prof. Tax	1299117.00	1327741.00	1038550.00	1588308.00
3	Hoarding Tax	8969.00	345.00	0.00	9314.00

cle Tax ouse tax token	6589.00 0.00		
Total	9077.00	0.00	6589.00
The collection of w	8095307.50 15657.00 arious taxes at 11	880.00	16454.00
penin - 1	arious taves	3816426 00	9666499 75

on of various taxes collected by the Panchayat is only 30.57% of the Opening balance and demand billed during the year 2019-20. The Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of the Goa Panchayat Doi Act 1004 to outstanding taxes by invoking the defaulters for of the Goa Panchayat Raj Act 1994 by issuing demand notices to the defaulters for recovery of outstanding taxes. Action may be initiated to reassess the taxes and

The position of various taxes collected by the Panchayat, their demand and balances outstanding as on 31/03/2

Sr. No.	Type of taxes	0n 31/03/2021	are as follows	anchayat, thei	r demand and
1	House Tax	balance	Current	Collection	Balance as on
	Prof. Tax	7045824.50 1588308.00		2595503.00	<b>31/03/21</b> 7704456.50
	Hoarding Tax Vehicle Tax	9314.00	1523116.00 345.00	427750.00 0.00	2683674.00
5	House tax token	6589.00	0.00	0.00	9659.00 6589.00
	Total	16454.00 <b>8666489.50</b>	15657.00 <b>4793253.00</b>	0.00	32111.00
	The collection of		4793233.00	3023253.00	10436480 50

The collection of various taxes collected by the Panchayat is only 22.46% of the Opening balance and demand billed during the year 2020-21. The Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of the Goa Panchayat Raj Act 1994 by issuing demand notices to the defaulters for recovery of outstanding taxes. Action may be initiated to reassess the taxes and compliance produced to audit.

The position of various taxes collected by the Panchayat, their demand and balances outstanding as on 31/03/2022 are as follows.

Sr. No.	Type of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/22
2	House Tax Prof. Tax	7704456.50	3558954.00	2956962.00	8306448.50
3	Hoarding Tax	2683674.00	1987866.00	1386020.00	3285520.00
4	Vehicle Tax	9659.00	345.00	0.00	10004.00
5	House tax token	6589.00	0.00	0.00	6589.00
A to all	Total	32111.00	15657.00	0.00	47768.00
	The collection of	10436489.50	5562822.00	4342982.00	11656329.50

The collection of various taxes collected by the Panchayat is only 27.14% of the Opening balance and demand billed during the year 2021-22. The Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of the Goa Panchayat Raj Act 1994 by issuing demand notices to the defaulters for recovery of outstanding taxes. Action may be initiated to reassess the taxes and compliance produced to audit.

# Para 4 - Market Auction: Agreement between Sarpanch and highest Bidder are not executed

The Village Panchayat conducted the market auction as per short auction notice No. MA/VPCC/SOPO/2017-18/677 dt 27/03/2018 on 04/4/2018 at 12.30 P.M in V.P office at Curti for collection of market fee (sopo) from the jurisdiction of V.P area. In response to the notice altogether 13 persons participated for auction proceeding. The initial bid was fixed at Rs. 2,00,000/-. The highest bid amount of Rs. 2,08,000/- offered by Shri. Vithal Das N Naik was accepted by the Panchayat.



ment has been executed between the highest bidder and the Panchayat. bidder has paid two instalment of Rs.1,04,000/- vide receipt no.37/20 dated 11/02/2019.

The Village Panchayat conducted the market auction as per short auction notice No. MA/VPCC/SOPO/2019-20/442 dt 07/06/2019 on 17/6/2019 at 12.30 P.M in V.P office at Curti for collection of market fee (sopo) from the jurisdiction of V.P area. In response to the notice altogether 10 persons participated for auction proceeding. The initial bid was fixed at Rs. 2,10,000/-. The highest bid amount of Rs. 6,50,000/- offered by Shri. Rohan Gomal was accepted by the Panchayat. No bidder has paid one instalment of Rs.2,65,000/- vide receipt no.81/58 dated the same may be done and shown to the next audit.

For the year 2020-21, a Resolution No.12/18 dtd:28/7/2020 was taken by the Panchayat that the previous highest bidder Shri Rohan Gomal may continue collection of Sopo due to covid 19.

The Village Panchayat conducted the market auction as per short auction notice No. MA/VPCC/SOPO/2020-21/2514 dt 05/03/2021 on 15/3/2021 at 12.00 P.M in V.P office at Curti for collection of market fee (sopo) from the jurisdiction of V.P area. In response to the notice altogether 7 persons participated for auction proceeding. The initial bid was fixed at Rs. 3,00,000/-. The highest bid amount of Rs. 8,10,000/- offered by Shri. Anand Kashinath Naik was accepted by the Panchayat. No agreement has been executed between the highest bidder and the Panchayat. The bidder has paid three instalment of Rs.2,00,250/- vide receipt no.213/76 dated 31/03/2022, Rs.4,00,500/- vide receipt no.170/21 dated 05/04/2021, Rs.2,00,250/- vide receipt no.205/95 dated 39/12/2021.

# Para 5 - Rentals: Demand notices to defaulters are not issued

The Village Panchayat has leased out its three premises on rental basis. The details of rent collected, demand and balance outstanding as on 31/3/2019 are as follows

Sr. No	Name of lessee	Arrears	Current	Recovery	Balance as on 31/3/19
1	Community Health Centre	15,948.00	10,632.00	15948.00	10632.00
2	Shri R. N. Dessai	62,000.00	6,000.00	0.00	68000.00
	Total	77,948.00	16,632.00	15948.00	78632.00

The balance of outstanding dues is Rs. 78632/-. It is noticed that the lessee Shri R.N. Dessai is not paying rent for last 9 years and accumulated amount is Rs.68,000/-. Evacuation notice may be issued to the above lessee immediately. Also lease agreement of other lessees be renewed and reassessment of rent be done through PWD and compliance reported to audit.

The Village Panchayat has leased out its three premises on rental basis. The details of rent collected, demand and balance outstanding as on 31/3/2020 are as follows

Sr.	Name of lessee	Arrears	Current	Recovery	Balance as on
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4	Community Health Centre				
2	Shirt R. N. Dessai	10632.00	100	in an in the same	31/3/20
	Total	68000 00	10632.00	5316.00	15948.00
	The balance of outstand	78632.00	6000.00	0.00	74000.00
rı k	M D - ULISIANA	ine	16632.00	E216 00	

Shri R.N. Dessai is not paying rent for last 9 years and accumulated amount is Also lease agreement of other lessees be renewed and reassessment of rent be done through PWD and compliance reported to audit.

The Village Panchayat has leased out its three premises on rental basis. The details of rent collected, demand and balance outstanding as on 31/3/2021 are as

Sr. No	Name of lessee			8 40 011 017	5/2021 are as
1	Community Health C	Arrears	Current	Recovery	Balance as on 31/3/21
2	Jim N. Dessai	10948.00	50364.00	5525.00	60787.00
	Total	74000.00	6000.00	0.00	80000.00
	The balance of	89948.00	56364.00	5525.00	140787.00

The balance of outstanding dues is Rs. 140787/-. It is noticed that the lessee Shri R.N. Dessai is not paying rent for last 9 years and accumulated amount is Rs.80,000/-. Evacuation notice may be issued to the above lessee immediately. Also lease agreement of other lessees be renewed and reassessment of rent be done through PWD and compliance reported to audit.

The Village Panchayat has leased out its three premises on rental basis. The details of rent collected, demand and balance outstanding as on 31/3/2022 are as follows

Sr. No	Name of lessee	Arrears	Current	Recovery	Balance as on
1	Community Health Centre	60787.00	46167.00	61296.00	31/3/22
2	Shri R. N. Dessai	80000.00	0.00	0.00	45658.00 80000.00
	Total The belones of	140787.00	46167.00	61296.00	125658.00

The balance of outstanding dues is Rs. 125658/-. It is noticed that the lessee Shri R.N. Dessai is not paying rent for last 9 years and accumulated amount is Rs.80,000/-. Evacuation notice may be issued to the above lessee immediately. Also lease agreement of other lessees be renewed and reassessment of rent be done through PWD and compliance reported to audit.

<u>Para 6 (a) - Construction License:</u> The Village Panchayat has issued 38 construction licences and collected an amount of Rs. 9,02,919/- as license fees during the year 2018-19. All the files are verified and fees charged are found to be correct.

The Village Panchayat has issued 47 construction licences and collected an amount of Rs. 10,11,735/- as license fees during the year 2019-20. All the files are verified and fees charged are found to be correct.

The Village Panchayat has issued 44 construction licences and collected an amount of Rs. 7,08,771/- as license fees during the year 2020-21. All the files are verified and fees charged are found to be correct.



Panchayat has issued 41 construction licences and collected an amount 15,04,330/- as license fees during the year 2021-22. All the files are verified as fees charged are found to be correct.

(b) Illegal constructions: The cases of illegal construction not settled As per the register maintained and produced to audit there are altogether 26 illegal construction cases pending with the Panchayat as on 31/03/2022. Further progress made be reported to audit.

Para 7 - Furnishing of Surety by Village Panchayat Secretary: As required under Section 4(3) of Goa Panchayat Raj Act 1997, the V.P. Secretary has furnished the surety bond.

Para 8 - Constitution of Committees: The V.P has constituted all the committees as required under section 6.

- 1) Development Committee Sec.6(8)
- 2) Supervisory Committee Sec.6(2)
- 3) Standing committee.
- 4) Bio Diversity committee
- 5) Garbage Management Committee.
- 6) Village Development Committee.

<u>Para 9 - Annual Action Plan:</u> Every Panchayat has to prepare Annual Action Plan (Development Plan) every year and submit the same to ZillaPanchayat in prescribed format within prescribed time limit. The V.P has not prepared the same.

Para 10 - Maintenance of Register:

[a]-Pay Bill Register: The village Panchayat has maintained the pay bill register in prescribed format TR 22A.

**(b)Immovable and movable property register**: The Village Panchayat has maintained this register but some items which are to be recorded in Dead Stock Register are entered in this register. Separate Dead Stock register be maintained.

(c)Court case Register: As per the information given to audit there are 11 court cases pending with the panchayat.

**(d)Security Deposit/EMD Register:** As per the register maintained by the Panchayat the outstanding balance of Security deposit is Rs. 77629.00/- and EMD for Rs. 200800.00/- as on 31/03/2019.

As per the register maintained by the Panchayat the outstanding balance of Security deposit is Rs. 179019.00/- and EMD for Rs. 170370.00/- as on 31/03/2020.

As per the register maintained by the Panchayat the outstanding balance of Security deposit is Rs. 200046.00/- and EMD for Rs. 99083.00/- as on 31/03/2021.

As per the register maintained by the Panchayat the outstanding balance of Security deposit is Rs. 310539.00/- and EMD for Rs. 88483.00/- as on 31/03/2019.



# 11 - Works: Contract Book, MB Book, NIT Records not maintained in proper order.

The Village Panchayat has executed works during the year 2018-22. After scrutiny of work files the following observations noticed for compliance.

1. Stipulated date of commencement and completion of work are not mentioned on work orders.

2. Copy of the work order is not sent to Income Tax office, CTO and Goa Urban

3. Excess/Saving statements are not found in the concerned files.

- 4. Payments are made without granting time extension where works are delayed.
- 5. Issue of work orders and payments are made without signing of agreements between contractors and sarpanch.

6. MB's were not produced to audit for inspection.(verify with panchayat)

Para 12(a) - Service Books and leave account: The service books and leave account of the V.P. regular staff are maintained and are found to be in order.

b) Provident Fund: The Village Panchayat Staff extended the benefits of provident

c|Salary Reserve Fund: The Village Panchayat has created a salary reserve fund and kept an amount of Rs.11,00,000/- as on 31.03.2022 in saving account which is not equivalent to three months salary of VP Staff.

d|Reserve for pensionery benefits: Non creation of pensionery benefits Every Panchayat should reserve not less than two and half percent of their income(2.5%)as reserve fund for contributory provident fund and other pensioner benefits to the staff working in the Panchayat. The same may be done now and compliance reported to audit.

# Para 13 - Vouchers: Quotation files not presented to the audit

#### 2018-19

1. Voucher No. 382 dated 12/9/18 for Rs. 20,500/- paid to Vasant Satarkar towards purchase of Bamboo Ladder. Quotation file not presented to the audit.

#### 2019-20

1. Voucher No. 584 dated 30/12/19 for Rs. 35,000/- paid to Ganeshrestha printer towards purchase of Assesment Form. Quotation file not presented to the audit.

#### 2020-21

- 1. Voucher No. 175 dated 06/07/20 for Rs. 23,800/- paid to Shine Enterprises towards purchase of Raincoats. Quotation file not presented to the audit. There is no provision to purchase raincoat approval may be obtained from higher authority.
- 2. Voucher No. 176 dated 06/03/20 for Rs. 23,560/- paid to Shine Enterprises towards purchase of Raincoats. Quotation file not presented to the audit.

2021-22

 Voucher No. 201 dated - for Rs. 3,69,979/- paid to Chandan Electricals towards purchase of electrical materials. Quotation file not presented to the

# Para 14 - General:

# (a)Departmental Inspections: As per the Goa Panchayat Raj Act 1994 empowers (section 173) inspection by BDO and EOVP are not carried out as required

During the year 2018-19 BDO and EO(VP) has not conducted any inspection of village Panchayat as against the prescribed 3 & 5 respectively. The matter is During the year 2010 20 Each of Panchayat for necessary action.

During the year 2019-20 BDO and EO(VP) has not conducted any inspection of brought to the notice of Director of Panchayat for necessary action.

During the year 2020-21 BDO and EO(VP) has not conducted any inspection of village Panchayat as against the prescribed 3 & 5 respectively. The matter is brought to the notice of Director of Panchayat for necessary action.

During the year 2021-22 BDO and EO(VP) has not conducted any inspection of brought to the notice of Director of Panchayat for necessary action.

b)Gramsabhas: The village Panchayat has carried out 4 ordinary and 4 special gramsabha during the year 2018-19.

The village Panchayat has carried out 4 ordinary and 4 special gramsabha during the year 2019-20.

The village Panchayat has carried out 1 ordinary and 4 special gramsabha during the year 2020-21.

The village Panchayat has carried out 1 ordinary and 4 special gramsabha during the year 2020-21.

(c)Administrative Report: The V.P. has prepared the administrative Report during the year 2018-19 to 2021-22 in prescribed format and submitted to BDO and copy endorsed to audit.

**NOTE:** The inspection report has been prepared on the basis of the information furnished to audit and made available by the Secretary of Village Panchayat, Curti-Khandepar. The office of the Jt. Director of Accounts, South Branch, Margao disclaims any responsibility for mis- information and/or non-information on the part of the auditee.

( Walter D'Mello )
Dy. Director of Accounts/Inspection.

lo



Monthly / Annual / Account

ACCOUNTS OF INCOME AND EXPENDITURE

Village Panchayt

The Month of

2018

No.

To,

The Block Development Officer

Sub.: Submission of Monthly / Annual Accounts for 2018-19

Sir,

The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody funds rule 1997 for Perusal.

Village Panchayt

c. P. Cun, Khe Jopa

Yours faithfully

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1. (	Govt. Grants	Rs	6482 444
2.	R.D.A. Grants	Rs	J 200800-CV2
3.	E.M.D.	Rs	127629.00
	Security	Rs	12112 23122
5.	Income Tax	Rs	47282
6.	Royalty	Rs	4 3297 6356
	Any Other COST	Rs	42 356
8.	Panchayat Fundi X	Rs	61113 H4272
9.	Labor	Rs	10010008:51
10.	anchayat tu	Rs	259184
<u>į</u> 11.	Vat ()	Rs	10800
12.		Rs	
13.		Rs	
14.		Rs	
15.		Rs	. / /
	TOTAL		32437423 = 57

Certified that the closing balance as shown in the account has been compared with that shown in the cash Book, Bank Book and found to be correct.

Difference if any

The Difference of Rs, is due to the reason that:

Between that pass book and Cash Book

Tedabagan HUNGH

Curt., Khandepe